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DESCRIPTION

Sempera promotes innovation dedication, and work enjoyment in everything we do for our clients and employees. Our mission at Sempera is to get back to proven principles....giving our clients top quality....giving our employees a satisfying career. The end result of this culture is the commitment to client and employee satisfaction.

POSITION SUMMARY:

The IT Business Analyst performs functions to support and develop functionality for Environmental, Health and Safety (EH&S) applications. The application scope will initially include Greenhouse Gas (GHG) Emissions Tracking and Reporting and is expected to expand to other EH&S applications.

The IT Business Analyst will work directly with the business users across multiple business departments, IT team members and external vendor consultants. The IT Business Analyst will be responsible for resolving problems and completing enhancements to GHG and other EH&S applications. IT Business Analyst will also be responsible for multiple small to large projects throughout the year. Project responsibilities will include documenting functional requirements, design, test scripts and developing solutions according to business objectives.

ESSENTIAL DUTIES/RESPONSIBILITIES:

Work Experience and Education Requirements:

- Bachelor degree in Management Information Systems, Computer Science, Information Technology or EH&S related experience.
- 2+ years of experience delivering solutions for enterprise applications as a Business Analyst, preferably with experience in EH&S within the Midstream Oil and Gas industry.
- Preference will be given to a candidate that has experience working with Intelex ACTS software.
- Oracle database or related RDBMS skills including PL-SQL; the candidate should be able to write reasonably complex PL-SQL statements that will query, update, insert, and delete as well as be able to analyze stored procedures.
- Experience with reporting and business intelligence technologies such as Crystal Reports, SSRS, Business Objects, etc.
- Experience developing and or debugging interfaces including FTP file handoffs.

- Problem solving skills when working in a high pace environment where priorities change quickly.
- Knowledge and work experience throughout all phases of the Software Development Lifecycle.
- Basic IT Infrastructure knowledge required for deployment and troubleshooting of an enterprise application (e.g. virtual machines, Citrix, active directory, etc.).
- Experience coordinating code deployments for one or multiple problem fixes at the same time across multiple environments (non-production and production).
- Demonstrated ability to effectively manage stakeholder expectations in order to obtain their buy in for solutions/projects and ensure final acceptance of said solution/project.

Position Responsibilities:

- Works directly with business owners to document and formalize detailed system requirements. Internally develops or works with third party vendors to develop and deploy support and project solutions (e.g. code, configurations, etc.) per business requirements.
- Functionally understands and works to have expert knowledge of applications of which the role is responsible.
- Participates in production support, issue resolution and change control management activities.
- Interprets existing IT controls environment and applies to existing and proposed processes to ensure compliance.
- Correctly prioritizes Support problems and resolves in a timely manner.
- Maintains a positive and professional attitude when dealing with co-workers.
- Ability to successfully communicate with multiple levels within an organization and facilitate understanding of processes and issues from a business perspective.
- Effectively work to gain credibility from the business by: acting with integrity, promoting trust and respect within the project teams and continually managing change across the effected business unit.

WORKING CONDITIONS:

- Physical Demands: Requires sitting throughout most of the day.
- Work Environment: In an office environment. Occasional trips to field offices are possible.
- Materials and Equipment Used: Personal Computer, keyboard, mouse, phone, scanner, fax, and copier.

Please send resume and rate with summary of skills/experience to
jrogers@sempera-us.com

Thank you for your interest in working with Sempera and providing us with your application & information.